

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

October 31, 2024

Broadband Working Group

1. **Call to Order**
The meeting was called to order by Amy Rinard at 8:30 a.m.
2. **Roll Call**
Broadband Working Group Members present: Matthew Foelker, Richard Jones, Amy Rinard, Michael Wineke.

Members present via ZOOM: Amanda Truax

Others Present: Ben Wehmeier, County Administrator; Michael Luckey, Assistant to the County Administrator

Others Present via ZOOM: Mark Leonard, PSC; Brian Udovich, Highway
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the Open Meetings Law
4. **Communications**
None
5. **Public Comment**
None
6. **Approval of the October 4, 2024 Broadband Working Group minutes**
Draft minutes were provided for review.

Motion by Wineke/Foelker to approve the October 4, 2024 Broadband Working Group minutes as printed. Motion passed 5-0.
7. **Approval of the agenda**
Item 9 will be moved up to accommodate staff from the PSC.
8. **Discussion and possible action on Request for Information (RFI) for potential BEAD projects**
A draft RFI was provided for review. Luckey went over the RFI and reviewed the point system. The committee discussed the draft RFI and recommended some changes. Luckey asked the committee for objective criteria for endorsing an ISP if we have multiple responses for the same area. Luckey will develop a score sheet for rating the ISPs. Suggested criteria includes speed of deployment (6), local match (request & type) (3), cost to consumer/level of affordability (3), miscellaneous advantages, (3), completion and quality of RFI responses (3).

Motion by Jones/Wineke to adopt the RFI and scoring metric. Motion passed 4-0.
9. **Update on Public Service Commission**
Leonard said that the draft project units have been released. There are 53 project units for Jefferson County. The endorsement deadline has been pushed back to January 15th. Wehmeier shared the preliminary Wisconsin BEAD Project Unit map. No action taken.
10. **Update on Internet Service Providers (ISP) build progress**
Udovich said they are working with Bug Tussell on tower sites and data center. Luckey gave an update on TDS and Charter. No action taken.
11. **Discussion and possible action on future meeting dates and agenda items**
The Broadband Working Group will meet on December 4th at 1:00 p.m. No action taken.
12. **Adjourn**
Motion by Jones/Foelker to adjourn at 10:47 a.m. Motion passed 5-0.